

2. OFFICERS OF THE COLLEGE: DEANS AND VICE PRESIDENTS

Title: Records of the Officers of the College, Deans and Vice Presidents
Date: 1969 – on-going
Quantity: approximately .35 cubic feet, 0.42 linear feet (1 document box)
Collection Number: 2

Restrictions

Access:

Access to the collection is unlimited. Researchers are allowed to view all pieces of the collection. The archives is open by appointment only. Call the Reference Librarian at (617) 879-2222 to make an appointment.

Copyright:

Requests to publish material from the collection should be submitted to the Library Director.

Administrative Information

Acquisition:

The collection was the donation of Wheelock alumnae, faculty, and staff.

Processing Information:

The collection was re-processed and updated by Abigail Blachly in 2004. The collection was initially organized by Theresa B. Davitt. The collection was rearranged based on archival principles. Accession correspondence as well as inquiries into information from the archives were removed from the collection. Acidic materials such as newsprint were photocopied onto acid-free paper and then discarded unless the original had some intrinsic value.

Historical Note

Lucy Wheelock founded the Wheelock Kindergarten Training School in Boston, Mass., in 1888. When the College was incorporated in 1939, the Board of Trustees created new faculty positions, including that of Ruth Burge as the first Dean of Residence. Throughout its history, many individuals have served in constantly evolving leadership roles as Officers of the College. The position of Dean of Studies, assumed by Marcia Folsom, was created in 1969. Other positions included in this collection include Academic Dean, Dean of Students, Dean of Graduate Studies, Undergraduate Dean, Vice President for Academic Affairs, Vice President for Administration and Finance, and Vice President of Enrollment Management and Admissions.

Scope and Content

The Records of Officers of the College is organized in one series: Deans and Vice Presidents, arranged alphabetically by last name. The collection includes memos, policy statements, articles, and annual reports written by various Vice Presidents and Deans of Wheelock College.

Cataloging Entries

The following catalog entries provide controlled subject access to the collection. All these entries are searchable in the Wheelock College Library's online catalog to find materials of related interest.

Bakken, Marjorie
Edwards, David.
Folsom, Marcia.
Krasnow, Jean.
Liddle, E. A. (Elizabeth Ann)
Nunez, Elsa.
Perry, Marva.
Perry, Theresa.
Rumbaugh, Stanley.
Wexler, Joan.
Wolfman, Brunetta R., 1931-
Wheelock College -- History.
Wheelock College. Dean's Office.

Container List

Series I: Deans and Vice Presidents

Box 1

- Bakken, Marjorie, Academic Dean, "Changing our Vision: Becoming More Like Ourselves," NAEYC Conference November 12, 1987
- Bakken, Marjorie, Academic Dean, clippings, 1988
- Edwards, David, Vice President for Administration and Finance, 1994-1995
- Fernie, David E., Dean of Education 2004
- Folsom, Marcia, Dean of Studies. Annual Report, 1969-70
- Folsom, Marcia, Vice President for Academic Affairs, 1981-1996
- Haskell, Henry, Academic Dean, clippings, 1968
- Krasnow, Jean, Associate Dean in the Graduate School, 1994
- Liddle, Elizabeth A, Academic Dean. Response to Educational Policy and Long Range Planning Committee, 1972
- Liddle, Elizabeth A, Academic Dean. Mission of the College and Goals for Learning, 1979
- Liddle, Elizabeth A, Academic Dean. Annual Report, 1982/83, 1983/84
- Liddle, Elizabeth A, Vice President. Retirement, 1990
- Nunez, Elsa, Vice President for Academic Affairs, 1997-1998
- Perry, Marva, Dean of Students, 1993
- Perry, Theresa, Undergraduate Dean, 1993-2003
- Perry, Theresa, Undergraduate Dean, "Toward a Theory of African American School Achievement", March 1993
- Perry, Theresa, Undergraduate Dean, "Working Effectively With All Our Nation's Children," Harvard Graduate School of Education Alumni Bulletin, Spring/Summer 1992, v. 36, no.3, pages 14-16
- Rumbaugh, Stanley, Vice President for Administration and Finance, 1998
- Wexler, Joan, Vice President of Enrollment Management and Admissions, 1995
- Wolfman, Brunetta, Academic Dean, clippings, 1982-1983
- Misc. memoranda, 1997-1998